



Shiraz University of Medical Sciences

APPLICANT'S NAME

Rank | Gender | Age | Email Address

SUMS COVER LETTER TEMPLATE

Dear Admission Committee,

Introduction:

- Introduce yourself
- Indicate which program you are applying for
- The reason you chose SUMS

Body:

- Highlight your qualifications
- List your experiences
- Indicate your communication skills
- Mention your academic achievements and anything that makes you stand out
- Pinpoint your ambitions and your interests and how they relate to the program you are applying for
- Determine your intended scholarship type
- Include your qualifications that make you a potential scholarship winner

Closing:

- State your desire for an interview
- Thank the reader for their time